

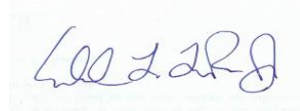
**Communications Committee Final Minutes of
12 February 2023**

The meeting, which coincided with the Area Service Committee meeting in Hesperia, CA on this date was called to order by Ed L., chair at 09:40 a.m. (PST).

- A. Welcome and Introductions:** The meeting was attended by Ed L and Raul C in person and Vicki R virtually.
- B. Approval of Previous Draft Minutes:** These are the first minutes of this committee, so there were no previous minutes to approve.
- C. Activities of the Committee since the Last Area Meeting:**
 - a. Translation projects:** Ivan G, who accepted Ed's invitation to serve as Lead Translator on 1/22/2023, has been doing a wonderful job. Raul C also helped to translate the revised Guidelines into Spanish, and asked to be involved going forward. The biggest project was 10 documents requested by Brian W, Treatment Committee Chair on 1/9/2023 concerning Bridging the Gap documents. Ivan had several documents he needed to recreate from scratch due to the many graphics involved and pdf formats. Cesar F told Ivan he has software that will allow us to translate pdf documents into Word documents, which he will share.
 - b. Committee Structure:** We now have Ed serving as Chair and Newsletter Editor, Ivan as Lead Translator, and today Vicki R accepted Ed's invitation to serve as the Committee Secretary, beginning in March. In the absence of an Alternate Chair, in Ed's absence, the Secretary (Vicki R) would run the meeting and record the minutes.
 - c. Hispanic District Outreach:** Ed attended the Hispanic Interdistrict meeting on 1/29/2023 in San Bernardino to share about the Spanish newsletter, ask members if they wanted hard copies or would electronic versions work, and to solicit support for the Communications Committee.
- D. New Issues, Outstanding Concerns:** After the meeting Mitchell B indicated there is likely to be a flurry of translation activity just before or after Conference, which we will handle as more is revealed.
- E. Adjourn:** Motion made, seconded, and unanimously approved to adjourn the meeting at 10:45 (PST).

Minutes were recorded by Ed L, and respectfully submitted to Area 09 members to keep them apprised of Communications Committee activities.

Sincerely,



Ed L,
Chair, Communications Committee