

**MSCA Area 09 Literature Committee
Meeting Secretary Report
7 January 2023**

Members in attendance: Francine W., Chair, Janna V., Kris C.

- 1) Current conference agenda list is not complete, we'll start looking at the items at end of month when final agenda items come out.
- 2) Literature Committee Guidelines need to be updated
 - a) On Area 09 website, go to Committees, then Literature and click on link on left side of page.
 - i) **Francine will send link to specific guidelines so we are all using same document.**
 - b) **We need to review and annotate and be ready to discuss next month.**
 - i) The English and Spanish Chairs should be separated; as currently worded it seems as though the two committees work as a single unit- they are currently combined under Article III Section A. There is a Spanish language chair for Spanish Literature Committee and this needs to be reflected accurately in the English guidelines
 - ii) **We will look at Article 1, sections A-D which discuss the purpose of this committee (see item 4 below).**
 - **We can submit a final draft of our revisions to the Spanish chair to see if they want to align their guidelines to ours in any capacity that suits their needs.**
- 3) This committee is responsible for three specific pamphlets and will look at them to see if they need to be updated. (Under Article VII of Guidelines):
 - a) Area 09 Workbook
 - b) What's it all About pamphlet
 - c) Third Legacy Procedure pamphlet
 - i) This was updated a couple years ago but we'll look at it again.
- 4) Our Purpose under Article 1:
 - a) Item A: How do we inform groups, Districts, and Area meetings through displays the availability of ALL literature - flyers and posters can be created to be displayed at Area, District and Meetings to highlight new meetings. Also work with literature reps at meetings.
 - i) The word "Assembly" ...can be removed? Because we only have three assemblies a year, the rest are ASCs but the literature should be promoted at all meetings.
 - b) Item B: Again, how do we encourage members to read conference-approved literature?
 - i) QR codes can be put out on flyers and displayed at meetings, linking to the literature section of the AA website.
(1) Janna/Francine will develop via Canva
 - ii) Work with literature reps in meetings to announce new literature coming out.
 - iii) Perhaps include info that purchasing literature via 3rd parties (such as

Amazon) does NOT take money away from AA...3rd parties purchase from AA in the first place.

- c) Item C: Proposed additions and changes approved by Conference.
 - i) **Janna will put finalized agenda items into a sortable Google doc.**
 - (1) **Francine will check with Alex W./Alt Delegate to see if they are going to combine/organize the agenda items.**
 - ii) Preconference Workshop – we will likely have a table where we will be able to discuss literature-related agenda items. This is on April 16.
 - iii) **Janna will be at next Area meeting where she can put up a display or flyer at the meeting physically.**
 - d) Item D: Develop/translate/Review MSCA literature.
 - i) Including the three items we are responsible for.
 - ii) Possibly develop a Concepts checklist.
 - iii) What literature do we have that is not translated yet? Not just in Spanish, but other languages that are in our Area?
- 5) Next committee meetings will be Feb and March 4 (tentative due to PRAASA dates) at 2pm via Zoom

ACTION ITEMS:

- Francine: email link to specific guidelines document so we are all using same one.
- All committee members: review and annotate existing guidelines and be ready to discuss at next month's meeting.
 - Specifically Article 1, sections A-D which discuss the purpose of this committee
- Francine: submit a final draft of our revisions to the Spanish chair to see if they want to align their guidelines to ours in any capacity that suits their needs.
- Janna/Francine: develop a flyer via Canva
- Francine: check with Alex W./Alt Delegate to see if they are going to combine/organize the finalized agenda items.
 - Janna: put finalized agenda items into a sortable Google doc.
- Janna: at next Area meeting set up a display or flyer at the meeting.
- Kris: submit meeting report to committee members and Area 09 Secretary.

Submitted in loving service,
Kris C.
Literature Committee Secretary
8 January 2023