

DRAFT * DRAFT*** DRAFT *** UNAPPROVED MINUTES
Mid-Southern California Area 9 Assembly Minutes**

**January 8, 2012
212 S. Elk Lane Santa Ana CA**

Meeting was called to order by Linda C. at 12:00 noon with the Serenity Prayer

Seating of newly elected area officers Panel 62....by Linda C.

Readings: Declaration of Unity: Julio I./Juan F. Statement of Purpose and Membership: Willie B./Silvestre

Introductions: Past Trustees, Past Delegates, New DCMCs, New DCMs, New GSRs, Guests

Approval of 2011 October Assembly minutes: Motion Gloria /Scott 2nd –

Officers Reports:

Delegate: Jeryl T.- Reported that he had just received his package from GSO and didn't have too much to say about that. He was assigned to the Committee on Report and Charter. He will be responsible for the Service Manual, the Conference Final Report and the Directories (East, West and Canada). Has been filling out forms, making reservations and reading a lot. He is hoping we can combine Districts for the conference report backs. In addition, Jeryl said he is proud to be a part of this Panel 62 and glad to serve with the rest of the panel 62 area officers. He is still a part of the Think Tank which meets on a regular basis. He is looking forward to the feedback from all the area committees regarding the conference agenda items to be discussed at the pre-conference workshop in April. Deadline for submitting Conference Agenda Items is January 15, 2012. He closed by saying that he hopes to serve us well.

Alternate Delegate: Sharon K.

I Visited the GSR/DCM schools. Looking forward to serving with area committees. We are having an Orientation Workshop on Feb. 4th. for all new trusted servants of the area. The DCM sharing session is on Feb. 12 in Tarzana hosted by Area 93. I am planning to attend the registration workshop at the archives repository. Will continue to work with Jesus on the transition to secretary duties. I will miss being at the registration table.

Treasurer Annie D. – Treasurer's Report

1-8-12

Cash in checking 12-31-11 3,322.97

Prudent Reserve (Savings) 12-31-11 5,000.60

Total 12-31-11 8,323.57

Bank as of 1-7-12 5,229.78

Plus: Prudent Reserve (Savings) 2,000.60

Total 7,230.38

Panel 60 contributing entities:

Registered Groups 642

Districts 4

Unregistered Groups 199

Total 845

Year to date contributing entities:

Registered Groups 695

Districts 4

Unregistered Groups 72

Total 771

Registrar : Raul Ch.-I want to thank the area for my service and asked for help from everyone in the groups and districts registration committees. You are all invited to attend the Registration Workshop on Saturday at the archives office.

Secretary: Jesus O.-Received my secretary's package from GSO yesterday and I have been e-blasting people on the email list for the last few days. We had 219 people register this morning for this meeting. Thanks for allowing me to serve.

Chair :-Cesar F.-Glad to be of Service and asks for support from the area members

New Business

- Election and Assembly Ratification of Standing Committee Chairs and Co-Chairs
 - Archives Chair-Matt W. and Co-Chair - Patti B.
 - Communications - Martin J.
 - CEC- Open
 - CPC-Katherine C.
 - CPC-Spanish-Open
 - Convention Liaison-Lois L.
 - Convention Liaison Spanish-Mauricio T.
 - Corrections -Julio I.
 - DCM School – Nikki N.
 - Finance – Tina B.
 - Grapevine – Justin S.
 - La Viña – Paco G.
 - Literature – Scott B.
 - Literature Spanish – Martin G.
 - GSR School – Marita H.
 - GSR School Spanish – Marcelo Ch.
 - Public Information – Bob D.
 - Public Information Spanish – Open
 - Registration – Kristen F.
 - Special Needs – Jennifer M.

- Treatment Facilities –
- Coffee Maker – Tony M.
- Sound Dude – Jim B.
- **Budget:** Motion to Accept Budget as amended Motioned by James/2nd by John. Patrick and Ron spoke to the minority. Motion passed
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- The Area Officers propose that an “**Audit Committee**” be created and added to the MSCA Bylaws and the MSCA Guidelines under the heading of “Special Committees”, and that the proposed Purpose and Procedures for that committee be adopted by the MSCA Assembly. Motion Passes Tony and Ashley spoke to the minority.

Proposed Audit Committee Changes to MSCA Bylaws

- Re-number Section 6.3 (Article 6) entitled Meetings and Actions of Committees., to 6.4, and insert the words “special committee” in the first sentence between the words “standing committees” and “ad hoc committees”. The new sentence will read “Meetings and actions of standing committees, special committees, and ad hoc committees shall be governed.....”
- Entitle the new Section 6.3 “Special Committees”.
 - 6.3 (a) Audit Committee. At each January Assembly, an Audit Committee of three members and two alternates, none of whom are officers of the corporation, shall be appointed by the Area Chair with approval of the Assembly. It shall be the duty of the committee to audit the Treasurer’s accounts as of the close of t he last calendar year and to present the audit report at the May Assembly for approval. The audit shall be conducted according to the Mid-Southern California Area Assembly Audit Procedure approved by the Finance Committee October 9, 2011. Upon acceptance of the audit report by the assembly, the Audit Committee will be disbanded.
 - Under Article 7 Officers in Section 7.6 Chair. Insert a new (c) At each January Assembly appoint, with approval of the assembly, an Audit Committee, which will consist of three members and two alternates who are not officers of the corporation.
 - Re-number the existing wording in (c); (d); and (e), to (d); (e); and (f) respectively.

Proposed Audit Committee changes to MSCA Guidelines

- In Article I, E. PERMANENT COMMITTEES insert “& SPECIAL” between permanent and committees.

Under E. PERMANENT & SPECIAL COMMITTEES

5. Special Committees:

Audit Committee

1. At each January Assembly, an Audit Committee of three members and two alternates, none of whom are officers of the corporation, shall be appointed by the Area Chair with approval of the Assembly. It shall be the duty of the committee to audit the Treasurer's accounts as of the close of the last calendar year and to present the audit report at the May Assembly for approval. The audit shall be conducted according to the Mid-Southern California Area Assembly Audit Procedure approved by the Finance Committee October 9, 2011, and adopted by the Assembly January 8, 2012.

Under D. DUTIES OF OFFICERS

3. Area Chair

- c. At each January Assembly appoint, with approval of the assembly, an Audit Committee, which will consist of three members and two alternates who are not officers of the corporation.
- **The Archives Standing Committee** recommends that the MSCA enter into a lease agreement with INVESTCAL Realty Corporation for property located at 7111 Arlington Avenue, #B, Riverside CA 92503 (aka Archives Repository) be included on the January 2012 MSCA Assembly Agenda. Terms of the lease will be: the monthly rent will remain at the current rate of \$996.00 2) length of the lease will be 2 years 9 months starting March 16, 2012; 3) there will be no annual increase, and 4) starting in 2013 the term of the lease will be January 01 through December 31. Motion passes unanimously
 - **Archives Committee** – Additional: The MSCA Archives Standing Committee moves that MSCA accept the following addition to the Archives Repository lease agreement: 1) extend the term of the lease one additional year to December 31, 2015; a 3% increase in the rent will apply only to 2015. Motion Pete/Linda 2nd. Motion Passes Unanimously
 - **4 Area DCM Sharing Session** – Dave motioned to provide 20 sets of interpretation equipment and Tina 2nd. Motion Passes. Nikki and Judy are Moderators and Ashley and Polly are recorders.

Standing Committee Reports (Submitted in writing)

Archives – Matt- We began with introductions and orientation. The Chair gave a brief intro. to what Archives is and what its responsibilities are. Pete B. the area archivist gave a brief talk on some of the info. we had at the display table. We ended with a brief Q&A session and adjourned at 11:15am. We had our first display at the area on Jan. 8th, 2012. Open House will be on April 29th. 2012 from 10am to 3pm. The presentation will begin at 1pm. Jan. 14th. Will be the Registration Workshop at the area

archives. Jan. 21 is Movie Night; "I'll cry tomorrow". We will be hosting the area committee chair orientation workshop on Feb. 4th.

Communications – Martin – We had our committee meeting with 10 people and discussed a coordinator for the copy machine. Discussed the possibility of posting digital audio on the website related to service. Linda presented the new and improved Newsletter format.

Convention Liaison – Lois - The new committee is being formed in an East/West Organization. Our budget is \$100 for this year to cover both English and Spanish conventions. We need to update our literature inventory and we located the audio visual equipment for the committee. We need a Spanish Co-Chair and our next event is the Orange County Convention in April.

Cooperation with the Professional Community / Public Information –

Corrections – We had 5 people; discussed the duties and info. available and shared experience on H&I functions.

GSR School English – No report

DCM School – Terry-we had 40 people with 10 new district officers. We reviewed the How's and Why's of the meeting visitations and set up a phone list for all DCMC'S and DCM communication. Don't miss the 4 area DCM Sharing Session Nikki is the new Chair.

Finance – Tina-7 people in the committee. We will be giving monthly reports to the different committees about their budget. We will also have liaisons to the different committees

Grapevine – Justin-3 people in attendance. Linda reported that she started a campaign to get new Grapevine subscriptions. We have 24 subscriptions so far since November 2011. Our goal is 67 print magazines.

GSR School Spanish-Reynaldo A. We opened the meeting with the serenity prayer. 4 new GSRs. We encouraged everyone to stand for committee chair; we had Mauricio and Marcelo volunteer. Thank you for allowing me to serve.

La Viña- Mauricio T. We shared experience strength and hope on La Vina and our new La Vina chair is Paco G.

Literature – Ernesto-We have a few hard copies of the Area Workbook in English. It is also available to download from the website. The Spanish version of the workbook is work in progress. Area Guidelines and Bylaws will be updated as well. Thank you for allowing me to serve.

Registration Committee – Kristen F. 10 in attendance and Raul area registrar. Raul spoke about how important it is for district registrars to fill out the new group and group change forms. We invite all the district registrars and officers to attend the Registrar Workshop on Jan. 14. Thank you

Special Needs-Linda-Reported that someone wrote an article about a meeting in district for with sign language and will be appearing in the Feb. issue of the Grapevine.

Coordinate Committee Reports:

BIDYPAA/SOCALYPAA – No report

TRICYPAA – No report

AOCYPAA – No report

District Reports submitted in writing

District 1: Kurt-Thanks to past DCMC Karen for her service to our district. The archives committee will be coming out to our district for our next meeting. thanks

District 2: No report

District 3: No report

District 4: Heather-We almost have all our service positions filled for this panel; our special needs chair started 2 new deaf meeting with interpreters and they both have GSRs. thanks

District 5: Joe-We hosted the event today with the help of the facility staff. I especially want to thank them for their help and thank you all for attending.

District 6: Kim-Had our first meeting on Tuesday and kicked it off with a game show called who wants to be a committee chair millionaire? We were able to fill all our service positions and we are looking forward to the next two years.

District 8: No report

District 9: Brian C.-Next Sunday we will be electing new district committee chairs and we'll be working on our budget. Looking forward to our upcoming events.

District 10-We had our district elections and we want to thank the outgoing panel. We are planning to have a game show based on jeopardy in the big book. Thank you

District 11: No report

District 12: Joe-We had about 62 gsr's at our last meeting and 4 guests from district 18. We have new officers. We have a traditions workshop at 6:30 and a concepts workshop at 7pm. We also have a gsr orientation from 6:30-7:30pm. Upcoming events are our memorial day pic nic and a traditions workshop the first Sunday of Nov. and we will be hosting the area meeting in Oct.

District 14: Kelly-We have new officers. We haven't met yet but looking forward to the future. thanks

District 15 No report

District 17: Julio-We had 3 new gsr's, last month we voted on our budget, we voted on our guidelines as we are looking forward to the next 2 years.

District 18: Jake-We haven't had our meeting yet; we will be meeting on Tuesday. We've had two board meetings and we will be having round table discussions in order to promote gsr participation.

District 19: No report

District 20: Jose Alfredo-We elected new district officers and district committee chairs.

District 21: Jose-Last Wednesday we had our district elections.

District 22-No Report

District 23-Victor-Last Friday, Jan. 6th. we had the new officers take over the service positions. We have 4 different committees in the district.

District 24-Martin-Thank you all for your patience-we are going to focus on the same service work that our last board was doing. Thank you

District 25- No report

Coordinate Committees:

AOCYPAA –

Announcements:

Kurt-Rod B. will be speaking at the Pacific Group on Feb. 1st.

Recap of actions:

- Election and Assembly Ratification of Standing Committee Chairs and Co-Chairs
- Budget: Motion to Accept Budget as amended passed
- Audit Committee-Changes to the Bylaws passed
- Archives-Both proposals approved

Birthdays: Linda 2 yrs, Jim 32, Joe 5, Pepe 2, Paco 27, Cesar 16, Sharon 11, Annie 16, Ralph 6, Nikki 14, Jesus O. 20

THE Area Assembly ADJOURNED at approximately 3:35 pm with the responsibility pledge English and Spanish.

Minutes respectfully submitted by Panel 62 Secretary – Jesus O.