

AREA 09 MID SOUTHERN CALIFORNIA
Area Archives January 15, 2011
BOARD MEETING

Call to Order: Meeting called to order by Jeryl at 10:03am with the Serenity Prayer

In Attendance: Treasurer Joseph M., Delegate Linda C., Registrar Michael M., Secretary Sharon K., Alternate Delegate Cesar F., Chair Jeryl T.

Minutes reviewed and approved. Linda/Joseph

Old Business

Business Cards change web address to www.Area09.org

Action Item List

Interpreters Update – committee has developed the job description and a contract agreement. Are developing guidelines to advise the Alternate Delegate on communicating with the interpreters. Possibly one or two more meetings.

New Business

Creation of Agenda for ASC

Discussed Corporation Member list and need for first and last names.

Briefly discussed zodiac signs (email the Secretary if you read this sharonSDogs@aol.com)

Officer's Reports

Delegate: Linda C. She attended the last Area Board meeting on Dec 18th, spoke at the Sun City Speaker's meeting and visited District 9 in Palm Desert on Dec 19th, spoke at the Seekers group in Huntington Beach on Dec 17th; spoke on the Traditions at a study group in Newport Beach on Jan 2nd; attended the Archives workbook revision meeting at the Repository (and Cesar's 15th anniversary celebration) on Jan 8th; and attended the Area Assembly on Jan 9th.

She is still working on a two-year, month-by-month check list for the delegate's position in Area 09 which is not yet completed.

She scheduled visitations with all the districts and coordinate committees and sent the spreadsheet to the Registrar as requested. She sent letters of confirmation to each district and committee and is in the process of confirming all visitation dates.

There are 27 people signed up for the Agenda Item Summary procedure sharing session on Jan 23rd at the Archives repository.

She asked Sharon to "blast" the PRAASA information from the PRAASA committee.

She is preparing a short list (5 or 6) of possible presenters for PRAASA in response to a request from the PRAASA program chair. Criteria are that the person must be registered for PRAASA, be active in General Service for a reasonable length of time, and not have been a presenter or round-table moderator before.

She prepared an accurate email list for all 93 delegates of the 61st GSC conference for the purpose of "closed" communications between the delegates during the 2011 year.

She prepared, printed and shared a packet of information for attendees at the Delegate's Sharing session prior to the January Assembly which included the following (most of which was in English and Spanish): "Linda's Conference Pitch", flyer for 4-Area DCM Sharing Session; PRAASA registration form; AA (yellow) Guidelines on the Internet; list from AA.org of Video and Audio PSAs and Young People's Videos; invitation to the Jan 23 Sharing Session; copy of the 2011 GSC Preliminary Agenda Items (dated Jan 2011); a flow chart showing where agenda items come from and what happens to them; sample of the Group Information Change Form; copies of Bill's Last Message and Dr. Bob's Farewell Talk; and a list of 16 "sound bites" of items of possible interest for reports to districts and/or groups.

She expressed her ongoing gratitude for the opportunity to serve.

Alternate Delegate: Cesar F. present proposal to Assembly and it passed. Was approached by District 21 bringing 5 people to the sharing session. Attended 4 Area DCM sharing session meeting. Have main speaker Jeff from Area 93. Nick will be making food for DCM sharing session. Approached by District 6 for pre-conference workshop to cook.

Chair: Jeryl T. no report

Secretary: Sharon K.- am working with Literature Chair and EMSC Chair to make sure all the roster information is updated and correct and communicated to the DCM/DCMC to make sure workbook information is correct. Developed a Service Sponsor call sheet that was very well received by the GSR School Chair's. eBlasted to DCMC/DCM changes to workbook. eBlasted PRAASA information. eBlasted EMSC committee chair email.

Registrar: Michael M. – sent out 18 packets of meetings. 20, 12, and 18 have not been printed yet. Passed out information regarding data changes, group update forms, change forms. Registration Committee reserved the Archives on February 27 for the Registration Workshop from 10am – 2pm. New program called Tether for WiFi that she is looking into.

Treasurer: Joseph M. – Projection for 7th Tradition was met. Reviewed year end budget and 2011 budget. \$4928.44 balance as of today. Prudent Reserve \$333.54. There are 791 contributing entities of which 662 are registered groups, 125 are unregistered and there are four districts are contributing. January month to date there were 82 contributing groups. Took sign in sheet and compared names of GSR's. Out of 285 GSR's there are 59 groups that can be tied to the May copy of the database. 65 GSR's signed in for January 2011. 9 of them can be tied to a group.

Chair

Motions

- Linda/Cesar – to change the MSCA hosting guidelines section IB1 and IB4 from “space for 125 – 150 people” and “tables and chairs available for 120 – 150 people” to “200 – 250 people” . Motion carries.
- Cesar/Linda - to discuss role and history of Past Delegates in MSCA. Motion carries

Action Items

Delegate:

- Putting inventory questions as an online forum topic.
- Will get paint sticks.
- Announce change form in Delegate's sharing session. Michael M. disagrees with the delegate having them in the packet.
- eBlast other Delegates to see if they have a Standing Committee question/answer forms
- Mention small sub districts when visiting.
- Remind people that frequently GSRs serve the same two year term as the District Officers and Area Panel.
- Agreed to send visitation log to Michael and send attendance chart to Cesar

Secretary:

- Coordinate someone to sit with me at Registration table for example Registrar of that district.
- Distribute to DCM/DCMC list of information needed to complete member list for example last names and addresses.
- Announce reason for the member list in my report.
- Email Role and History of Past Delegates to MSCA after translation.

Alternate Delegate:

- Email job agreement for interpreters to Board
- Discuss GSR Report with GSR School Chair's.

Registrar:

- Email DCMC, DCM school, District Registrar, and Registration chair list of sub districts with less than 3 groups.
- Order Business Cards
- Email Chair Ad Hoc Committee Guideline changes.
- Include in report new registered group names.
- Ask Jim to read the Role of Past Delegate
- Email Secretary Role of Past Delegate after translation
- Check with Joe and ask if ok to speak at next Registration meeting
- Translate information sheet on how to fill out change forms.
- Include in report number of updates received from Districts.

Chair

- Give all changes from Ad Hoc Committee to Literature Committee for publication.
- Chair will talk to Treasurer regarding Audit Committee for annual report at May Assembly.

Treasurer

- Change to hosting information.

Motion to close. Meeting closed at 234pm

Next meeting: February 20, 2011

Location: Archives 10:00 am